



CHURCH BUILDING GRANT APPLICATION FORM

Guidance for Applicants

BEFORE YOU START

To complete your application, you will need:

1. To have checked the criteria for this grant (as set out below) to confirm the work is eligible
2. The Minutes of the meeting of your Ministry Area Committee or Buildings Sub-Committee with a Resolution to support this grant application
3. Copies of your church/Ministry Area accounts or financial report for the past two years
4. Supporting documents, e.g. quotations
5. Your church/Ministry Area bank details

GRANTS FOR THE REPAIR, EXTENSION OR PROVISION OF PLACES OF WORSHIP

Funding Provider: Ecclesiastical Insurance/the Representative Body of the Church in Wales/Diocese of Llandaff.

Available Grant: Up to a maximum of £3000

CRITERIA:

1. The maintenance of existing places of worship will take first priority.
2. Applications must only relate to your church building or place of worship.
3. Applications for work already started or completed are not eligible.
4. Works relating to churchyards are not eligible.
5. Works must comply with the Faculty Rules and, where applicable, Planning Permission and Building Regulations
6. Works should aim to comply with the objectives of the Diocesan Environmental Policy (included at the end of this application form).
7. As this grant fund is limited you should show:
 - (a) what contribution you will be making from your church/Ministry Area funds, and
 - (b) that you have also attempted to secure funds from external grant funders.
8. In relation to extensions or new construction, you should show a genuine need, e.g. meeting the needs of an increasing congregation; the improvement of the use and facilities in an existing building; meeting the requirements of current legislation.

9. Grants are payable either:
 - (a) in full at the completion of the works, or,
 - (b) in stage payments supported in each case by a copy of the appointed architect's certificate or equivalent professionally qualified advisor's endorsement.

10. Payment of the grant payment must be claimed within 2 years. No further applications for that church will be considered for 2 years, except in exceptional circumstances. In each case the 2-year period runs from the date of the award of the grant.

ELIGIBLE COSTS

- Works of repair to the fabric of a church, including stained glass or decoration
- Works to improve safety and accessibility
- Extensions

GRANT RATES

Maximum £3000 or 100% of eligible costs where project costs are below £3,000.

If you're unsure about any aspect of your application or need help in completing it, please email the Church Buildings Officer: martynjones@cinw.org.uk